



Embassy of the United States of America
Dublin, Ireland

November 2020

To: Prospective Quoters

Subject: Blanket Purchase Agreement
Customs Clearance and Delivery Services

The Embassy of the United States in Dublin is currently seeking proposals/quotations from suitably qualified contractors for Customs Clearance and Delivery Services. These services will include for customs clearance and delivery of inbound official U.S. Government mail, packages and items, to US Embassy Dublin, Ireland.

The Embassy intends to set up a Blanket Purchase Agreement (BPA) with each successful vendor. The BPA will run for up to five years from date of issue and may be renewed by mutual agreement as required. A BPA is not a contract, and operates similar to a credit account whereby purchases are pre-authorized and a single monthly invoice is issued based on usage per individual card. The Embassy is not obligated to purchase any definite amount under a BPA and is obligated only to the extent of authorized purchases made under a BPA.

The U.S. Government intends to open BPAs with responsible companies submitting an acceptable proposal/quotation using rates that are equal to or below those published by the contractor or offered to their most favored customers for comparable quantities under similar terms and conditions, in addition to any discount for prompt payment, whichever is of greater benefit to the US Government.

We intend to open BPAs based on initial proposal/quotation, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Please send your proposal/quotation to Ms. Mary Hyland HylandMT@state.gov for consideration

Note: All contractors are required to be registered in the SAM (System for Award Management) Database www.sam.gov prior to contract award pursuant to FAR provision 52.204-7. Therefore prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

The guidelines for registration in SAM are also available at:

<https://ie.usembassy.gov/embassy/embassy-dublin/contract-solicitations/>

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